



## FUND TRANSFER FORM

Accountholder: \_\_\_\_\_

Cert #: \_\_\_\_\_

**Transferring funds within your account does not change the way that new money received by the Joint Retirement Board will be allocated to your account.** If you would like to change your new money allocation please request a *Change of Contribution Election Form* from our office.

There are two ways that you can transfer funds within your account:

1. Go to [www.jrbcj.org](http://www.jrbcj.org), click on "Log Into My Account", enter your Username and Password, and follow the instructions to change your new money allocation.
2. Fill in this form, sign date and fax to (212) 947-1676 to have our office process the transfer. (The change will be made no later than the end of the next business day after the form is received by our office.)

All percentages must be whole numbers (no decimal places).

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Transfer \_\_\_\_\_ out of \_\_\_\_\_ and reinvest \_\_\_\_\_ of this in \_\_\_\_\_  
\$ or % Fund Name % Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

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Transfer \_\_\_\_\_ out of \_\_\_\_\_ and reinvest \_\_\_\_\_ of this in \_\_\_\_\_  
\$ or % Fund Name % Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
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Transfer \_\_\_\_\_ out of \_\_\_\_\_ and reinvest \_\_\_\_\_ of this in \_\_\_\_\_  
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\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

\_\_\_\_\_ of this in \_\_\_\_\_  
% Fund Name

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I authorize and direct the Joint Retirement Board to make the changes to my account as specified on this form. Furthermore, I understand that the Joint Retirement Board will utilize the Internet for transmitting these changes to the custodian of my account and I agree that the Joint Retirement Board will not be liable or responsible for the unauthorized interception of such transmission. I further agree to hold the Joint Retirement Board harmless for any damages or economic losses associated with the unauthorized interception of any such transmission.

\_\_\_\_\_  
 Accountholder's Signature

\_\_\_\_\_  
 Date